



Welcome to Comprehensive Pain Center. We look forward to serving you and assisting you with pain needs. Allow two hours for your appointment. If you were given any medication to take before your appointment, please do not take until after you see Dr. Phillips. If you are intending on the taking the medication before any procedures, please bring someone to drive you home.

Please bring the following with you:

1. Your Driver's License
2. Completed Attached Paperwork (Use only black ink and write clearly)

If you are unable to keep your scheduled appointment, please contact our office 24-48 hours in advance to avoid any additional charges.

**PLEASE DO NOT TAKE ANY SEDATIVE MEDICATION BEFORE ARRIVING TO OUR OFFICE.  
BRING THE MEDICATION WITH YOU AND WE WILL ADVISE YOU WHEN YOU MAY TAKE IT.**

We look forward to meeting you!

Thank you,

Comprehensive Pain Center Staff



**PATIENT INFORMATION:**

Legal Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_  
 SS#: \_\_\_\_\_ Marital Status: \_\_\_\_\_ Male or Female  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Email address: \_\_\_\_\_  
 Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Preferred number for voice mail communication: \_\_\_\_\_  
 Clinic may leave voicemails regarding :  All Info  Appointment Reminders  Lab Results  
 Prescription Information  General info  I do not want voicemails left

Currently Employed: YES or NO Are you disabled: YES or NO  
 Employer: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Occupation: \_\_\_\_\_ Level of Education: \_\_\_\_\_

**Circle any applicable:**  
 Race: American Indian/Alaska Native Black/African American Asian White  
 Native Hawaiian/Pacific Islander Other Race: \_\_\_\_\_  
 Ethnicity: Hispanic/Latino Neither Hispanic nor Latino Other Ethnicity: \_\_\_\_\_ Decline to Specify  
 Primary Language: English Spanish Other: \_\_\_\_\_

Primary Care Physician: \_\_\_\_\_ Referring Physician: \_\_\_\_\_  
 Primary Pharmacy: \_\_\_\_\_ Phone number: \_\_\_\_\_  
 Location of Pharmacy: \_\_\_\_\_ City: \_\_\_\_\_

Primary Insurance: \_\_\_\_\_ Effective Date: \_\_\_\_\_  
 Name of Insured: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ SS#: \_\_\_\_\_  
 Relationship: \_\_\_\_\_  
 Employer: \_\_\_\_\_ Member ID: \_\_\_\_\_ Group# \_\_\_\_\_  
 Employer Address: \_\_\_\_\_

Secondary Insurance: \_\_\_\_\_ Effective Date: \_\_\_\_\_  
 Name of Insured: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ SS#: \_\_\_\_\_  
 Relationship: \_\_\_\_\_  
 Employer: \_\_\_\_\_ Member ID: \_\_\_\_\_ Group# \_\_\_\_\_  
 Employer Address: \_\_\_\_\_

PLEASE GIVE INSURANCE CARD(S) TO RECEPTIONIST TO COPY – Bring insurance card and ID to every visit.  
**Authorization:** My signature indicates that I have read above and grant authorization of treatment and I am responsible for payment of fees. I also authorize the release of any medical information requested by my insurance carrier and authorize payment of medical benefits to physician.

X \_\_\_\_\_ Date \_\_\_\_\_  
*Signature* Pt Documents, DEMO, Oct 2019 Entered by: \_\_\_\_\_



**CHIEF COMPLAINT(S):** \_\_\_\_\_

**ON a scale from 0 (no pain) to 10 (excruciating), how do you rate your pain?**

At its WORST: \_\_\_\_\_ At its LEAST: \_\_\_\_\_ At its USUAL: \_\_\_\_\_ TODAY: \_\_\_\_\_

**Describe your pain:** (Circle all that apply & write site of pain)

Burning Throbbing Shooting Dull Numb Spasm Tingling Stabbing

SITE: \_\_\_\_\_ SITE: \_\_\_\_\_ SITE: \_\_\_\_\_

**When did your pain start?** \_\_\_\_\_

**What makes your pain worse?** \_\_\_\_\_

**What makes your pain better?** \_\_\_\_\_

**How many hours in a day are you in enough pain requiring medication (1-24 hours)?** \_\_\_\_\_

**What time of day is your pain the worst?** (Circle pain time frame that applies)

Morning (before getting out of bed) Mid-morning (after the start of activities)  
 Noon Mid-after Night Middle of Night Pain is Constant

**IS THIS AN INJURY RELATED TO A MOTOR VEHICLE ACCIDENT?** YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, Date of Accident: \_\_\_\_\_ Date Pain Began: \_\_\_\_\_

**IS THIS A WORKERS' COMPENSATION INJURY?** YES \_\_\_\_\_ NO \_\_\_\_\_

If Yes, date of injury: \_\_\_\_\_ Date Pain Began: \_\_\_\_\_ Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_ Are you currently working? YES NO

If no, last day worked: \_\_\_\_\_ Current Restrictions: \_\_\_\_\_

**Primary Goals of treatment:** \_\_\_\_\_ Return to Work? \_\_\_\_\_ Become more active? \_\_\_\_\_ Improve quality of life?

**(October – March Only)**

Influenza Injection (flu) YES or NO Date: \_\_\_\_\_ Where: \_\_\_\_\_

Pneumovax Vaccination (Age 65) YES or NO Date: \_\_\_\_\_ Where: \_\_\_\_\_

Pevnar 13 (Age 50) YES or NO Date: \_\_\_\_\_ Where: \_\_\_\_\_

Zoster (Shingles – Age 60) YES or NO Date: \_\_\_\_\_ Where: \_\_\_\_\_

<u>Past Medical History</u>		<u>DATE</u>	<u>Surgical History</u>		<u>DATE</u>
abnormal liver functions tests	0 Yes 0 No	_____	Appendix removed	0 Yes 0 No	_____
AIDS/HIV	0 Yes 0 No	_____	Ankle surgery	0 Yes 0 No	_____
alcohol abuse	0 Yes 0 No	_____	Bladder surgery	0 Yes 0 No	_____
anemia	0 Yes 0 No	_____	Bowel surgery	0 Yes 0 No	_____
angina	0 Yes 0 No	_____	Breast biopsy	0 Yes 0 No	_____
anxiety	0 Yes 0 No	_____	Carpal tunnel release	0 Yes 0 No	_____
asthma	0 Yes 0 No	_____	Cervical fusion	0 Yes 0 No	_____
atrial fibrillation	0 Yes 0 No	_____	Coronary artery bypass	0 Yes 0 No	_____
bipolar disorder	0 Yes 0 No	_____	Gallbladder removal	0 Yes 0 No	_____
bleeding issues	0 Yes 0 No	_____	Gastric bypass	0 Yes 0 No	_____
bowel disorder	0 Yes 0 No	_____	Heart bypass	0 Yes 0 No	_____
cardiac arrhythmia	0 Yes 0 No	_____	Hip replacement, left	0 Yes 0 No	_____
cirrhosis	0 Yes 0 No	_____	Hip replacement, right	0 Yes 0 No	_____
coronary artery disease	0 Yes 0 No	_____	Hysterectomy	0 Yes 0 No	_____
crohn's disease	0 Yes 0 No	_____	Knee arthroscopy, left	0 Yes 0 No	_____
depression	0 Yes 0 No	_____	Knee arthroscopy, right	0 Yes 0 No	_____
diabetes, type I	0 Yes 0 No	_____	Knee replacement, left	0 Yes 0 No	_____
diabetes, type II	0 Yes 0 No	_____	Knee replacement, right	0 Yes 0 No	_____
drug abuse	0 Yes 0 No	_____	Lumbar fusion	0 Yes 0 No	_____
emphysema	0 Yes 0 No	_____	Lumbar laminectomy	0 Yes 0 No	_____
epilepsy	0 Yes 0 No	_____	Mastectomy	0 Yes 0 No	_____
fibromyalgia	0 Yes 0 No	_____	Surgery of fractured bone	0 Yes 0 No	_____
gastric ulcer	0 Yes 0 No	_____	Pacemaker	0 Yes 0 No	_____
gout	0 Yes 0 No	_____	Partial thyroidectomy	0 Yes 0 No	_____
graves disease	0 Yes 0 No	_____	Shoulder arthroscopy	0 Yes 0 No	_____
heart attack	0 Yes 0 No	_____	Spine surgery	0 Yes 0 No	_____
hepatitis B	0 Yes 0 No	_____	Tonsillectomy	0 Yes 0 No	_____
hepatitis C	0 Yes 0 No	_____			
hypertension	0 Yes 0 No	_____	<b>Other History:</b>		
insomnia	0 Yes 0 No	_____	_____	Date: _____	
kidney failure	0 Yes 0 No	_____	_____	Date: _____	
lupus	0 Yes 0 No	_____	_____	Date: _____	
Lyme disease	0 Yes 0 No	_____	_____	Date: _____	
migraines/headaches	0 Yes 0 No	_____	_____	Date: _____	
multiple sclerosis	0 Yes 0 No	_____	_____	Date: _____	
osteoarthritis	0 Yes 0 No	_____	_____	Date: _____	
pacemaker/defibrillator	0 Yes 0 No	_____			
psoriatic arthritis	0 Yes 0 No	_____			
rheumatoid arthritis	0 Yes 0 No	_____			
seizures	0 Yes 0 No	_____			
schizophrenia	0 Yes 0 No	_____			
sleep apnea	0 Yes 0 No	_____			
stroke	0 Yes 0 No	_____			

**Past Medical History** **DATE**

abnormal liver functions tests	0 Yes	0 No	_____
AIDS/HIV	0 Yes	0 No	_____
alcohol abuse	0 Yes	0 No	_____
anemia	0 Yes	0 No	_____
angina	0 Yes	0 No	_____
anxiety	0 Yes	0 No	_____
asthma	0 Yes	0 No	_____
atrial fibrillation	0 Yes	0 No	_____
bipolar disorder	0 Yes	0 No	_____
bleeding issues	0 Yes	0 No	_____
bowel disorder	0 Yes	0 No	_____
cardiac arrhythmia	0 Yes	0 No	_____
cirrhosis	0 Yes	0 No	_____
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crohn's disease	0 Yes	0 No	_____
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epilepsy	0 Yes	0 No	_____
fibromyalgia	0 Yes	0 No	_____
gastric ulcer	0 Yes	0 No	_____
gout	0 Yes	0 No	_____
graves disease	0 Yes	0 No	_____
heart attack	0 Yes	0 No	_____
hepatitis B	0 Yes	0 No	_____
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insomnia	0 Yes	0 No	_____
kidney failure	0 Yes	0 No	_____
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osteoarthritis	0 Yes	0 No	_____
pacemaker/defibrillator	0 Yes	0 No	_____
psoriatic arthritis	0 Yes	0 No	_____
rheumatoid arthritis	0 Yes	0 No	_____
seizures	0 Yes	0 No	_____
schizophrenia	0 Yes	0 No	_____
sleep apnea	0 Yes	0 No	_____
stroke	0 Yes	0 No	_____

**Surgical History** **DATE**

Appendix removed	0 Yes	0 No	_____
Ankle surgery	0 Yes	0 No	_____
Bladder surgery	0 Yes	0 No	_____
Bowel surgery	0 Yes	0 No	_____
Breast biopsy	0 Yes	0 No	_____
Carpal tunnel release	0 Yes	0 No	_____
Cervical fusion	0 Yes	0 No	_____
Coronary artery bypass	0 Yes	0 No	_____
Gallbladder removal	0 Yes	0 No	_____
Gastric bypass	0 Yes	0 No	_____
Heart bypass	0 Yes	0 No	_____
Hip replacement, left	0 Yes	0 No	_____
Hip replacement, right	0 Yes	0 No	_____
Hysterectomy	0 Yes	0 No	_____
Knee arthroscopy, left	0 Yes	0 No	_____
Knee arthroscopy, right	0 Yes	0 No	_____
Knee replacement, left	0 Yes	0 No	_____
Knee replacement, right	0 Yes	0 No	_____
Lumbar fusion	0 Yes	0 No	_____
Lumbar laminectomy	0 Yes	0 No	_____
Mastectomy	0 Yes	0 No	_____
Surgery of fractured bone	0 Yes	0 No	_____
Pacemaker	0 Yes	0 No	_____
Partial thyroidectomy	0 Yes	0 No	_____
Shoulder arthroscopy	0 Yes	0 No	_____
Spine surgery	0 Yes	0 No	_____
Tonsillectomy	0 Yes	0 No	_____

**Other History:**

\_\_\_\_\_ Date: \_\_\_\_\_  
 \_\_\_\_\_ Date: \_\_\_\_\_  
 \_\_\_\_\_ Date: \_\_\_\_\_  
 \_\_\_\_\_ Date: \_\_\_\_\_  
 \_\_\_\_\_ Date: \_\_\_\_\_

**Review of Systems**

**Cardiovascular**

chest pain                                    0 Yes 0 No  
 difficulty lying flat                        0 Yes 0 No  
 fluid accumulation (legs)                0 Yes 0 No  
 irregular heartbeat                        0 Yes 0 No  
 palpitations                                 0 Yes 0 No  
 shortness of breath                        0 Yes 0 No

**Gastrointestinal**

Blood in stool                                0 Yes 0 No  
 Constipation                                 0 Yes 0 No  
 Diarrhea                                      0 Yes 0 No  
 Change in bowel habits                    0 Yes 0 No

**Neurologic**

Balance difficulty                          0 Yes 0 No  
 Difficulty speaking                        0 Yes 0 No  
 Dizziness                                    0 Yes 0 No  
 Fainting                                      0 Yes 0 No  
 Gait abnormality                          0 Yes 0 No  
 Loss of strength                          0 Yes 0 No  
 Paralysis                                    0 Yes 0 No  
 Seizures                                      0 Yes 0 No

**Respiratory**

Shortness of breath                        0 Yes 0 No  
 Wheezing                                    0 Yes 0 No

**Peripheral Vascular**

Absent pulses in feet                      0 Yes 0 No  
 Absent pulses in hands                    0 Yes 0 No  
 Blanching of skin                         0 Yes 0 No  
 Cold extremities                         0 Yes 0 No  
 Ulceration of feet                         0 Yes 0 No

**Musculoskeletal**

joint stiffness                              0 Yes 0 No  
 leg cramps                                 0 Yes 0 No  
 pain in shoulder(s)                        0 Yes 0 No  
 sciatica                                     0 Yes 0 No  
 swollen joints                              0 Yes 0 No  
 trauma to ankle(s)                        0 Yes 0 No  
 trauma to arm(s)                         0 Yes 0 No  
 trauma to hip(s)                         0 Yes 0 No  
 trauma to knee(s)                        0 Yes 0 No  
 weakness                                 0 Yes 0 No

**Psychiatric**

Anxiety                                      0 Yes 0 No  
 Depressed mood                         0 Yes 0 No  
 Difficulty sleeping                        0 Yes 0 No  
 Suicidal thoughts                        0 Yes 0 No  
 Bipolar                                      0 Yes 0 No

**Women Only**

Breast lump                                0 Yes 0 No  
 Heavy bleeding (menses)                0 Yes 0 No  
 Painful intercourse                        0 Yes 0 No

**Genitourinary**

Blood in urine                              0 Yes 0 No  
 Difficulty urinating                        0 Yes 0 No

**Men Only**

Hernia                                        0 Yes 0 No  
 Hard testicle                               0 Yes 0 No  
 Difficulty initiating stream              0 Yes 0 No

**Family History**

**Mother:** \_\_\_\_\_

**Father:** \_\_\_\_\_

**Brother:** \_\_\_\_\_

**Sister:** \_\_\_\_\_

**Maternal Grandmother:** \_\_\_\_\_

**Maternal Grandfather:** \_\_\_\_\_

**Paternal Grandmother:** \_\_\_\_\_

**Paternal Grandfather:** \_\_\_\_\_

**Other:** \_\_\_\_\_

*(New Patient Packet, PAST MED HISTORY, Oct 2019)*

## Allergies/Treatments/MRI/CT

Allergy: \_\_\_\_\_ Reaction: \_\_\_\_\_

Allergy: \_\_\_\_\_ Reaction: \_\_\_\_\_

Allergy: \_\_\_\_\_ Reaction: \_\_\_\_\_

Allergy: \_\_\_\_\_ Reaction: \_\_\_\_\_

Allergy: \_\_\_\_\_ Reaction: \_\_\_\_\_

**Epidural Steroid Inj.**    **Nerve Block**    **Facet Block**    **Stimulator**    **Other:** \_\_\_\_\_

Date: \_\_\_\_\_ Physician: \_\_\_\_\_ Facility: \_\_\_\_\_

Date: \_\_\_\_\_ Physician: \_\_\_\_\_ Facility: \_\_\_\_\_

Date: \_\_\_\_\_ Physician: \_\_\_\_\_ Facility: \_\_\_\_\_

**Physical Therapy:**

Date: \_\_\_\_\_ Treatment Type: \_\_\_\_\_ Facility: \_\_\_\_\_

Date: \_\_\_\_\_ Treatment Type: \_\_\_\_\_ Facility: \_\_\_\_\_

**MRI:**

Body Part: \_\_\_\_\_ Date: \_\_\_\_\_ Facility: \_\_\_\_\_

Body Part: \_\_\_\_\_ Date: \_\_\_\_\_ Facility: \_\_\_\_\_

Body Part: \_\_\_\_\_ Date: \_\_\_\_\_ Facility: \_\_\_\_\_

**CT SCAN:**

Body Part: \_\_\_\_\_ Date: \_\_\_\_\_ Facility: \_\_\_\_\_

Body Part: \_\_\_\_\_ Date: \_\_\_\_\_ Facility: \_\_\_\_\_

Body Part: \_\_\_\_\_ Date: \_\_\_\_\_ Facility: \_\_\_\_\_

**Other Testing:** \_\_\_\_\_ Date: \_\_\_\_\_ Facility: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_ Facility: \_\_\_\_\_







## Tobacco/Alcohol

### TOBACCO

Current Smoker     Former Smoker     Non-Smoker

Uses in other forms (Chew, Snuff, Vape)

How often do you smoke?     Everyday     Some Days

How many cigarettes do you smoke daily?     5 or less     6-10     11-20     21-30     31 or more

How soon after you wake up do you use tobacco?     5 Mins     6-30 Mins     31-60 Mins     60 Mins

Are you interested in quitting?     Yes     No     Thinking about it

### ALCOHOL

Did you have a drink containing alcohol in the past year?     NO     YES

If yes, how often did you have a drink containing alcohol in the past year?

Never     Monthly or Less     2-4 times monthly     2-3 times weekly     4 or more times weekly

If yes, how often did you have alcohol on a typical day in the past year?

1-2 drinks     3-4 drinks     5-6 drinks     7-9 drinks     10 or more drinks

If yes, how often did you have 6 or more drinks on one occasion in the past year?

Never     Monthly     Less than monthly     Weekly     Daily or almost daily

**Patient personal goals**

What are some specific tasks (housework, yard work, shopping, care for children), hobbies, sports or any activities that you would like to start doing again or more of while receiving pain management?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**When would you like to be able to accomplish these goals? 2-4 months 4-6 months 1 year**

**Work (please circle one)**

Would you like to return to **normal work duty** or **light work duty**?

When would you want to accomplish this goal by? \_\_\_\_\_

**Improve sleep**

How many hours are you currently sleeping? \_\_\_\_\_ Goal sleep? \_\_\_\_\_

If you take medication to help you sleep please list:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Increase physical activity**

What are some ways you would like to increase your physical activity?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Decrease Pain**

Do you use any non-medication treatments (ice, heat, etc)?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**What was your pain level in the past week (1-10)?**      **Best** \_\_\_\_/10      **Worst** \_\_\_\_/10



**OFFICE POLICIES:**

1. Co-pays and office visit charges are due in full before you see the doctor. If you are unable to pay your co-pay we will reschedule your appointment. The only exception will be if you have spoken with the office manager prior to your appointment and made arrangements for payment. We accept cash, personal checks, Visa and MasterCard. If you should have a check returned from your bank for any reason, there will be a \$25.00 charge in addition to the amount of the check which must be paid in cash or with a money order prior to your next visit. We will file claims with your insurance company for office visits and procedures, however, if your insurance does not pay within 90 days, you will be responsible for the bill. If it becomes necessary to send your account to an outside collection agency, their fees will be added to your balance.
2. If you need to cancel or reschedule your office visit please call 24 hours in advance. If you fail to cancel and do not keep your appointment you will be charged \$25.00. **This will be due from you at your next visit and cannot be billed to your insurance.**
3. Please limit phone calls to the office to 1 call and 1 message, multiple calls only delay the process. Please allow 24 to 48 hours for a return call.
4. In regards to prescription refills please contact your pharmacy and they will fax us a request. There are NO prescription refills after hours or on weekends or holidays. NO EXCEPTIONS!
5. If you require a copy of your medical records, you will be required to sign a release form and allow two weeks for copying. There is a charge of \$1.00 for the first page and \$.50 for each additional page. We will not fax records to anyone other than another physician who requests them with a signed release form.
6. Your children are welcome in the office but must remain seated and quiet at all times. If they are disruptive or destructive you will asked to reschedule your appointment for a time when you will not have to bring them with you.
7. We only treat patients with Workers' Compensation injuries with prior authorization from the insurance carrier. You must also provide us with the correct billing information before your first appointment. If you do not give us correct information and your claims are denied, you will be responsible for the entire bill.

Print Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

revised 07/15

301 SW 80<sup>th</sup> St.  
Oklahoma City, OK 73139  
Phone: (405) 601-4227  
Fax: (405) 601-4237

1616 S. Kelly Ave.  
Edmond, OK 73013  
Phone: (405) 330-0015  
Fax: (405) 340-8804



## PAIN PATIENT'S BILL OF RIGHTS

The following Office Policy of Comprehensive Pain Center, regarding the Patient's Bill of Rights, particularly with respect to Pain Management. It is an expectation that compliance with the Patient's Bill or Rights can contribute to an effective program for the patient.

1. The patient has the right to considerate and respectful care.
2. The patient has the right to obtain from the credentialed practitioner complete and current information concerning the:
  - a. Diagnosis;
  - b. Proposed treatment; and
  - c. Expected prognosis in terms that the patient may reasonably be expected to understand.
  - d. When it is not advisable to give such information to the patient, the information should be made available to an appropriate person (medical proxy) on the patient's behalf.
3. The patient has the right to receive the necessary information for the medical decision-making and the granting of informed consent from the treating credentialed practitioner prior to the start of any procedure or treatment. This information shall include at the minimum: the expected procedure or treatment to be used, who will perform the procedure or treatment, what are the likely benefits from the procedure or treatment, what alternatives exist if any, what are the likely risks from the procedure of treatment, what may occur if no treatment is undertaken, and the length of probable duration of incapacitation if any is expected.
4. The patient has the right to refuse any and all treatment to the extent permitted by law, and to be informed of any medical consequences of this action.
5. The patient has the right to every consideration of privacy concerning the medical care provided except when there is an imminent risk to the individual or others, or when the practitioner is ordered by a court to breach confidentiality.
6. The patient has the right to be advised if the practitioner, agency, or facility propose to engage in any form of human experimentation affecting the care of the treatment provided. The patient has the right to refuse to participate in research projects or to withdraw continued consent to participate without repercussions.
7. The patient has the right to examine and receive an explanation of the bill for professional services rendered.

All pain management activities are to be provided with an overriding concern for the patient, and above all, the recognition of the patient's dignity as a human being.

_____ Patient Signature	_____ Date
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